

**CASE PLANNER:**

Community Maternity Services is seeking a full-time Case Planner. This position requires home visitation for assigned caseload, child risk/safety assessment skills; good working knowledge of Albany County services; goal planning; progressive intervention; linkage with benefit, education, health care, employment, and education systems; thorough case documentation (progress notes, Family Assessment and Service Plans, letters, etc.); Family Court involvement; working as a member of a larger services team; and crisis intervention.

This position involves a flexible schedule which includes two (partial) evenings a week and on-call rotation (generally 1 in 4 weeks). Candidate must possess a valid NYS driver's license and a car in good working order and be able to walk up and down stairs, as well as lift/carry up to 40 lbs. Interested candidates should possess at least a Bachelor's Degree and experience working with children and families, preferably in a home-based context.

Interested candidates should submit their resume and letter of interest to Peg Ellett at [Peg@cccms.org](mailto:Peg@cccms.org)

**EOE**