

ICF Evening Shift Supervisor:

CCDS Warren House residence is currently seeking an Evening Shift Supervisor. Essential functions of the position include provision of direct support to residents, oversight of direct care staff, and coordination of staff and schedule rotation. Job duties include accompanying individuals to medical and other appointments, assisting program manager in various administrative duties, creating community and recreational opportunities, and providing assistance with ADL's and other personal care.

The ideal candidate for this position should have strong organizational and communication skills.

Experience providing training to Direct Support Professionals in areas of active programming in and out of the house is preferred. Previous supervisory experience is also preferred. This is a Tuesday through Saturday position, with on-call availability required. Tuesday – Friday is from 3:00pm – 11:00pm and Saturday's shift is 1:00pm – 9:00pm.

Interested candidates should send a letter of interest and current resume to Olivia Fagan in Human Resources; 1 Park Place, Suite 200, Albany NY 12205 or email oliviaf@ccdservices.org

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