

Ombudsman Coordinator- PT:

Catholic Charities Senior & Caregiver Support Services is looking for a Part-Time Ombudsman Coordinator who will be responsible for the Long Term Care Ombudsman program, including supervision of volunteers, service delivery, and required reporting requirements. This is an advocacy program to help long term care facility residents and their families understand and exercise their rights to quality care and quality of life. The Ombudsman Coordinator will ensure program operation within various counties. Other responsibilities include outreach and education as well as assistance with volunteer recruitment. The position requires completing 36 hour certification training.

Minimum qualifications include Associate or Bachelor degree in social work, public health administration, gerontology, law, or related fields. Candidate should have three years of experience in human services with at least one year in the area of aging or long term care. A combination of education and experience may be substituted for educational requirements.

Please send cover letter and resume to info@cathcharschdy.org or by mail to Catholic Charities Senior & Caregiver Support Services, 1462 Erie Blvd, 2nd Floor, Schenectady, NY 12305 or fax at 518-372-5686.

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