

---

## **Appendix J-2 – DIOCESE OF ALBANY**

### **Albany Diocesan School Board Policy Regarding Sex Offenders**

The local law enforcement agencies notify schools when a sex offender is to be released to a residence within a school district. If a school receives such a notification, the principal is to contact the Superintendent of Schools immediately after receiving such notification. The same notification to parents of students in public schools will be sent to parents of students in Catholic schools.

Parents, guardians or individuals who are legally responsible for children ("Responsible adult") who are registered sex offenders pursuant to the Sex Offenders Registry Act may enroll their children within the Catholic schools. It is the responsibility of the principal to check for the responsible adult's names on the sex offender registry (<http://criminaljustice.state.ny.us/nsor>) These responsible adults may attend events at the school only if accompanied by an adult family member or member of the staff. They may not volunteer or work in any capacity at any school or parish event. Any failure or refusal to comply with these restrictions may result in the child being withdrawn from the school. The restrictions are communicated to the parent through a letter signed by the principal of the school. Staff should be informed of the parent's history and restrictions on a need-to-know basis. The whole school community will not be notified of the situation unless, after discussion with the Office of the Superintendent, it is necessary because of extraordinary circumstances.

If further questions arise, the school should consult the Superintendent of Schools.