



**CHARTER FOR THE PROTECTION OF CHILDREN AND YOUNG PEOPLE
SAFE ENVIRONMENT AUDIT PREPARATION**

**CHILDREN AND YOUTH TRAINING REPORT
2016 - 2017**

PARISH NAME: _____
PREPARED BY: _____

Grade Level	Total Enrollment in Grade	# Trained in 2015-2016	# Opt-Out from Training (letter from parent on file)	# Absent from Training	Planned Follow Up how will you be addressing training for any child or youth not showing as "Trained" in the numbers you provided.
SAMPLE: Grade Six	32	26	3	3	<i>"Make up session scheduled for January 15" or "parent resources were mailed home"</i>
Kindergarten					
Grade One					
Grade Two					
Grade Three					
Grade Four					
Grade Five					
Grade Six					
Grade Seven					
Grade Eight					
Grade Nine					
Grade Ten					
Grade Eleven					
Grade Twelve					
TOTALS					MAKE SURE TO PROVIDE TOTALS FOR EACH COLUMN

REPORT DUE TO Human Resources/Safe Environment Office (diocesan.hr@rcda.org)

NO LATER THAN DECEMBER 1, 2016