

Name _____
 Address _____
 Parish & Location _____
 Day Phone _____ Cell Phone _____
 Email _____

Check all sessions you plan to attend:

- Session I: Ministry
 Session II Administration 1
 Session III Administration 2
 Session IV Catechist Formation

- Session V Sacraments 1
 Session VI Sacraments 2
 Session VII Lifelong Formation
 Session VIII Nurturing

\$25/session or \$175/ prepaid in full for entire series Amount Enclosed _____
Please remit registration from with payment to: Office of Lay Ministry & Parish Faith Formation, 40 North Main Ave., Albany, NY 12203

BECOMING A MINISTER OF FAITH FORMATION

BECOMING A MINISTER OF FAITH FORMATION is an 8-session program of orientation for faith formation and youth ministry leaders who are new to this position, or new to the Diocesan of Albany. It is designed to provide participants with:

- a supportive community of fellow leaders
- knowledge of essential diocesan policies and procedures
- practical ideas and skills
- awareness of diocesan supports and resources available upon request

This program is *one component* in the process of becoming certified as a Catechetical or Youth Ministry Leader.

Cost: **\$25.00 per session or \$175.00 prepaid in full**
 Includes binder with handouts for each session

The General Directory for Catechesis, The National Directory for Catechesis, The Catechism of the Catholic Church, and other resources will be available for purchase.

Morning refreshments, beverages, & snacks always provided. Please advise us of any food allergies.

Since the schedule does not permit sufficient time to leave the building for lunch, we advise bringing your lunch or purchasing it at the Pastoral Center.

All sessions run from 9:00 am -2:30 pm. Attendance for the entirety of a session is required to receive credit for it.

SESSION I:
The Gift You Have Received, Give as Gift: The Ministry of Faith Formation Leadership

Thursday, September 28, 2017

In an atmosphere of prayer and reflection, participants will first be invited to explore the call to ministry as a faith formation leader. In addition, they will learn about the resources and supports that the diocese can provide as they begin ministry, especially the requirements of our policies for Safe Environment/*Charter for the Protection of Children and Youth.*



SESSION II and III:
Guidelines for Administration of Parish Programs

Tuesday, October 24, 2017 (II)
Thursday, November 16, 2017 (III)

Drawing on the wisdom of faith formation leaders in the field, participants will gain an understanding of the ministry of administration, as well as practical advice in regard to the guidelines and procedures necessary to organize parish programs. A sampling of topics to be discussed includes: continuation of safe environment policies, program planning, working with volunteers, necessary forms, record keeping, legal issues, and safety concerns.

**SESSION IV:
Recruiting, Forming, and Certifying
Catechists/ Youth Ministers**

Thursday, December 14, 2017

This session will familiarize participants with practical ideas for recruiting catechists and youth ministers, certifying them using diocesan guidelines, leading them through the formation process and maintaining records. Different models and resources for catechist formation will be explored.

**SESSIONS V and VI:
Planning for Sacramental Catechesis**

**Tuesday, January 23, 2018 (V)
Thursday, February 15, 2018 (VI)**

These two sessions will introduce participants to trends in sacramental catechesis today and skills for designing programs and processes which facilitate the role of families and the parish community in sacramental formation. Participants will become familiar with diocesan policies and guidelines, models and resources for catechesis for Christian Initiation, Confirmation, First Eucharist, and First Reconciliation.

**SESSION VII:
Planning for Lifelong Faith Formation**

Tuesday, March 20, 2018

This session will explore faith formation across the lifespan with particular emphasis on the primacy of adult faith formation. Approaches and corresponding curriculum resources and/or ministry models for families, adolescents, young adults, and persons with developmental disabilities/special needs will be considered.

**SESSION VIII:
Nurturing Yourself and Your Ministry**

Thursday, June 14, 2018

In a retreat-like setting, this session will allow participants the opportunity to reflect upon on a holistic approach to care for themselves personally and professionally. Prayer, personal/communal reflection, and ritual will form the core of this final session as participants go forth to lead.

**Make-up date for any session
cancellation:
Thursday, April 19, 2018**

**Location:
The Pastoral Center
40 North Main Avenue
Albany, NY 12203**

Directions to the Pastoral Center:

From East: Take NYS Thruway to Exit 24. After exit, stay on I-90 to Exit 2 (Washington Ave.) Turn left on Washington Ave. and continue for about 2 miles (8 traffic lights). Then turn right on North Main Ave. Pastoral Center is in the middle of block on the left (Parking lot driveway is to the left of the building).

From West: Take I-88 to NYS Thruway then follow directions above.

From North: Take Northway (I-87) to Exit 1E (I-90 East). Take Exit 2 (Washington Ave.) Follow directions above.

From South: Take I-90W. Take Exit 5 (Everett Rd). Take a left at exit. At end of Everett, take a left on Central Ave. At third light take a right on North Main Ave. Go through 2 traffic lights. Pastoral Center is on left.

Becoming a Minister of Faith Formation



The Roman Catholic Diocese of Albany

**OFFICE OF LAY MINISTRY & PARISH FAITH
FORMATION
40 NORTH MAIN AVENUE
ALBANY, NEW YORK 12203
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