

**PASTORAL PLANNING FOR
ST. GABRIEL AND ST. MADELEINE SOPHIE PARISHES**

ADMINISTRATION

- The parish communities of St Gabriel and St Madeline Sophie should strengthen their present linkage, while maintaining their identity and separate corporate structures. The two parishes will be served by a common pastor and shared staff and will work toward greater shared resources. In addition to a common pastor, it is recommended that there be a shared Pastoral Associates for Faith Formation, Administration (business manager), and Pastoral Care (outreach coordinator) and other staff, as needed.
- St. Madeleine Sophie School remains a mission (work) of St. Madeleine Sophie Parish. It is recommended that the school subsidy of St. Gabriel's Parish, after funding its share of needs of the Diocesan School Office, be applied directly to St. Madeleine Sophie School.
- The facilities of both parish communities will remain intact and utilized for parish programming and needs. No consensus was reached in regard to situating the parish offices and staff at one site at this time. For the present time, It is recommended that a plan be devised which will
 - consolidate staffing
 - maximize efficient use of space
 - while sustaining pastoral presence at each parish site.
- Following the Bishop's approval of the plan, there should be greater collaboration of the parish leadership by working toward Pastoral and Finance Councils. To accomplish this, the following plan is proposed:

The Pastoral Councils of both parishes will meet together every other month. The shared meetings will be focused on prayer, faith-sharing, education and joint business agendas on alternate months, the Pastoral Councils of each parish will meet separately.

Parish Trustees and one member of each Finance Council will form a satellite team to attend the meetings of each parish's Finance Council. This team will work to guide the process for forming one Council for the collaborating parishes. Particular attention will be paid to opportunities for joint purchasing and facility needs, allowing for opportunities of economies of scale/shared cost savings.

Immediately, on approval of this Plan, the joint satellite team will formulate the ratio of cost appropriation for both parishes.

PRAYER AND WORSHIP

Implement the following:

- Maintain the current Mass schedule for one year
- Shared Paschal Triduum

Coordinate joint meeting for Prayer and Worship Teams for **joint** planning and **evaluation**.

- Create a comfortable ritual environment so that parishioners and liturgical ministers feel at home in each of the parish assemblies
- Identify and evaluate the traditions and practices of each parish
- Provide for common formational opportunities for liturgical ministers and parishioners
- develop written guidelines for liturgical ministers
- Continue to develop common, shared musical repertoire

CHRISTIAN SERVICE / OUTREACH

Work on creating a culture of shared opportunity, experience and activity in areas of pastoral care and outreach.

- Create a position of Pastoral Associate for Pastoral Care
- Shared coordinator of pastoral care and outreach
- Shared opportunity for formation in visitation and bereavement
- Continued support of Works of Mercy Initiative

FAITH FORMATION

Continue to strengthen the linkage between both parishes. Faith Formation goals are as follows:

- Continue to work toward unified Sacramental Preparation Programs (Baptism, First Reconciliation, First Eucharist, Confirmation, RCIA, Matrimony)
- Work towards a unified Catechist program beginning with Catechist formation training.
- Youth Ministry to be further developed
- Continue to collaborate and cooperate with St. Madeleine School's Faith Formation Program.
- Adult Faith Formation to include participation from both parishes.
- Planning for a more unified staff

6/19/13