



RCDA

OFFICE of STEWARDSHIP &  
DEVELOPMENT

**Instructions for the Delivery of Stock Donations  
to the Roman Catholic Diocese of Albany  
for benefit of:**

**Diocesan Appeal  
Parish within the RCDA  
Catholic school within the RCDA  
The Foundation of the RCDA**

DELIVERY THROUGH A BROKERAGE ACCOUNT:

**DTC# - 8862**

**Account # - 808-04115**

**Account name – The Roman Catholic Diocese of Albany, New York**

DELIVERY OF ACTUAL CERTIFICATES:

To coordinate your transfer please contact:

**Merrill Lynch**

***Ms. Jennifer Nolan***

**(518) 462-8330 (telephone) | (518) 618-3177 (fax)**

**30 South Pearl Street, Albany, New York 12207**

IN ALL INSTANCES:

Indicate the parish, school or agency that is to receive the proceeds from the sale of stock. Remember to specify the location of the parish, school or agency and indicate the charitable purpose of the donation. **EXAMPLE:** *The proceeds of this sale should benefit St. John the Baptist Roman Catholic Church (AGENCY), located in Schenectady, New York (LOCATION), and fulfills my Diocesan Appeal pledge (PURPOSE).* \*\*\*Please notify the Office of Stewardship & Development of the RCDA about the stock transfer and the gift designation: [stewardship@rcda.org](mailto:stewardship@rcda.org) or call (518) 453-6680.

**If there is no designation for either the Diocesan agency to benefit or the charitable purpose that is served by the sale, then the transfer may not proceed.**

January 2022

ROMAN CATHOLIC DIOCESE  
OF ALBANY  
40 NORTH MAIN AVENUE  
ALBANY, NY 12203  
STEWARDSHIP@RCDA.ORG  
(518) 453-6680