

Pastoral Associate  
For Leadership  
2024-2025 Formation Program Application

INSTRUCTIONS

Office use only Date received _____
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Application to the program requires submission of this form, three references and an interview.

References must include your home or work pastor, administrator or parish life coordinator (PLC), and two peers or friends who know your talents. All references must be non-family members.

Your application and references must be received by October 8<sup>th</sup> to be considered for the 2024-2025 program.

Please return the application and references to [PAFormation@rcda.org](mailto:PAFormation@rcda.org) or:

Pastoral Associate Formation Program  
c/o Office for Discipleship Formation  
40 N. Main Avenue  
Albany, NY 12203

We will contact you to arrange the interview.

Questions?

Contact Erin Muir at [PAFormation@rcda.org](mailto:PAFormation@rcda.org); (518) 453-6670.

APPLICATION

NAME First, last, suffix \_\_\_\_\_  
Preferred name on nametag \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_ Home Cell

EMERGENCY CONTACT Name \_\_\_\_\_ Phone \_\_\_\_\_

HOME PARISH Church \_\_\_\_\_ Town \_\_\_\_\_  
Pastor or Parish Life Coordinator \_\_\_\_\_  
How many years have you been a member? \_\_\_\_\_ If less than one  
year, previous parish with location: \_\_\_\_\_

FULL COMMUNION Are you in full communion with the Roman Catholic Church? Yes No

PROFESSIONAL WORK EXPERIENCE

Employer, Location	Position	Dates
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_____	_____	_____
_____	_____	_____
_____	_____	_____

EDUCATION

School, Location	Diploma/Degree	Dates
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High school:

_____	_____	_____
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College:

_____	_____	_____
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Graduate program:

_____	_____	_____
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List or describe other relevant coursework:

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_____
_____

MINISTRY EXPERIENCE

Ministry (catechesis, outreach, etc)	Position	Dates
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_____	_____	_____
_____	_____	_____
_____	_____	_____

MINISTRY LEADERSHIP EXPERIENCE

Ministry	Position	Dates
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_____	_____	_____
_____	_____	_____
_____	_____	_____

Describe the major skills you used during any leadership experience:

_____
_____
_____

COMMUNITY SERVICE

Service	Position	Dates
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_____	_____	_____
_____	_____	_____
_____	_____	_____

TECHNOLOGY SKILLS Are you familiar with the Parish Data System (PDS)? Yes No  
List other technology skills

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PERSONAL STATEMENTS

What factors most influenced your decision to apply to this program?

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How will your beliefs and faith experience guide your approach to the pastoral associate role? Include examples, if desired.

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What new knowledge, understanding or skills do you hope to develop in this program?  
(Please also review the General Information's learning modules and include questions related to the topics; General Information is available on the program's RCDA webpage and by contacting [PAFormation@rcda.org](mailto:PAFormation@rcda.org).)

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Is there anything else you would like us to know about you when considering your application?

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How did you hear about this program?

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**SAFE ENVIRONMENT CREDENTIALS**

Safe environment training	Background check	Sexual harassment training
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With Catholic Mutual Group (CMG), give most recent dates.

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These credentials are not required for participation in the program, but they will be required for employment in any RCDA organization.

Optional notes:

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**SPECIAL ACCOMODATIONS**

Describe any physical accommodations which you might need to participate in the program:

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**REFERENCES (Do not include family members.)**

Name	Title/Relationship	Contact Information
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1. Home or work pastor, administrator or parish life coordinator:

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2. Peer or friend who knows you well:

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3. Peer or friend who knows you well:

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*Thank you. We look forward to receiving your application!*